

**LINGUA E CULTURA INGLESE  
PROGRAMMA SVOLTO**

**GRAMMAR REVISION**

Present Simple and Past Simple

Present Perfect+ever/never; How long? +for/since; been/gone

Dalle seguenti unità didattiche del libro di testo

P.Fiocchi, D.Morris *The Business Way* Zanichelli editore, i seguenti brani:

**POLITICS**

UK Economics and Politics

The system of government: Political Structure, The Constitution

US Economics and Politics

The system of government: Political Structure, main political parties, lobbies

The President of the USA

**The American Constitution**

**CULTURE FRAMES**

London: a multifaceted city

New York

**BUSINESS COMMUNICATION**

Business letter layout

Elements of a business letter

The body of a business letter

Enquiry

How to write a letter of enquiry. Phraseology.

Reply

The reply to an enquiry. Phraseology.

Docente:

Alunni: